

Minutes of the Annual General Meeting of Newenden Parish Council held on 7 May 2013 at 7.00 pm
in the village hall

Present:

Councillors

Mr A Nilson (chairman)

Mrs R Edmonds

Mr D Richardson

Mr B Livesey

Mrs J Eldridge

Clerk

Mr J Leeves

Apologies for absence

1. None.

Declarations of interest

2. None.

Election of chairman

3. Councillor Nilson was nominated to be re-elected as chairman. There being no other nominations Councillor Nilson was elected as chairman.

Election of vice-chairman

4. Councillor Edmonds was nominated to be re-elected as vice chairman. There being no other nominations Councillor Edmonds was elected as vice chairman.

Allocation of Business Responsibilities Between Councillors

5. Councillors agreed to retain their current responsibilities for business in 2013-14.

Minutes of the meeting held on 19 February

6. The minutes of the meeting held on 19 February having been circulated were approved as a correct record.

Matters Arising from the Minutes of the Meeting on 19 February

7. None.

Finance: Financial Statement to 7 May

8. The financial statement to 7 May was approved.

Cheques for Payment

9. The following invoices were approved for payment:

Rother Internal Drainage Bd	Internal drainage rate	£6.99
Mr J A Leeves	Clerk's allowance postage	£34.20
Mr C Burns	Internal audit fee and expenses	£52.20

Annual Return for the Year Ending 31 March 2013

10. The Annual Return to 31 March 2013 was circulated and Councillors approved section 1 the accounting statement. The annual Governance statement in section 2 had been circulated before the meeting and Councillors agreed that all of the statements had been met. Councillors noted that the Internal Auditor had not raised any matters on the return. The chairman signed the return.

Selmes Management Accounts/Return

11. Councillors noted the bank balances in the Selmes Management account in the financial statement to 7 May. It was agreed that the clerk would prepare a short financial statement relating to the Selmes Trust management for the year ending 31 March 2013 together with a calculation of the distribution of the surplus between the Parish Council and the Selmes Trust. Once agreed the statement would be sent to the Selmes Trust.

Any other Business

12. The chairman explained that there would be issues raised during the following township meeting that would need to be discussed further by the Parish Council and these matters should wait until the next meeting.

Date of next meeting

13. The next meeting will be on 4 June at 7.30 pm.

Chairman.....

Date.....