

Minutes of an Extraordinary Meeting of Newenden Parish Council on 6 June in the White Hart Inn Newenden at 7.30 pm.

The meeting was held in the White Hart because no other accommodation was available and the sole purpose of the meeting was to approve the annual return for the year ending 31 March 2012.

Present:

Mr A Nilson (chairman)
Mrs R Edmonds
Mr D Richardson
Mr B Livesey
Mrs J Eldridge

Clerk

Mr J Leeves

Apologies for absence

1. None.

Annual Return for year ending 31 March 2012

2. The clerk reported that the accounts had been audited by the internal auditor and he had no comments. The internal auditor had signed his section of the form. The internal auditor had advised in relation to the management agreement with the Selmes Trust that as the Parish Council was not itself a trustee the question about management of trust assets should be answered in the negative and not applicable. The clerk had circulated the annual Governance statement and Councillors confirmed that they approved the statement. Councillors agreed that the chairman could sign this section of the form.

3. The annual return was circulated and Councillors noted the accounts on which they had no comments. They agreed that the chairman could sign the accounts on the annual return.

Internal auditor's fee

4. The clerk reported that the internal auditor had charged £57.20 (including travel expenses) to audit the accounts. He had agreed to audit the accounts next year. Councillors approved payment of the internal audit fee.

Chairman.....

Date.....