

Minutes of the Annual General Meeting of Newenden Parish Council on 17 May 2011 at 7.00 pm in Church Cottage Newenden the village hall being unavailable

Present:

Councillors:

Mr A Nilson (chairman)

Mrs R Edmonds

Mr B Livesey

Mrs J Eldridge

Mr D Richardson

Clerk

Mr J Leeves

Members of the public

None.

Apologies for absence

1. None.

Declarations of personal or pecuniary interest

2. None.

Signing of Declarations of Acceptance of Office

3. Councillors signed their declarations of acceptance of office. The clerk asked Councillors to complete their register of interest forms and return them to him as soon as possible.

Election of Chairman

4. Councillor Nilson was nominated to be reappointed chairman. There being no other nominations Councillor Nilson was elected as chairman. Proposed Councillor Edmonds, seconded Councillor Eldridge.

Election of vice chairman

5. Councillor Edmonds was nominated to be reappointed as vice chairman. There being no other nominations Councillor Edmonds was elected as vice chairman. Proposed Councillor Nilson seconded Councillor Eldridge.

Responsibilities of Councillors

6. It was agreed that the responsibilities of Councillors for various aspects should remain the same. This is:

Highways	Councillor Edmonds
Planning	Councillor Eldridge
Police matters	Councillor Livesey
Archives	Councillor Nilson
Liaison with other village Organisations	Councillor Richardson

7. The chairman commented that in the longer term it would probably be necessary to appoint somebody to deal with the management of the Selmes lands.

Minutes of the meeting of 1 February

8. It was resolved that the minutes of the meeting of 1 February having been circulated be approved as a correct record.

Matters arising from the minutes of the meeting of 1 February

9. The clerk reported that he had contacted the clerk at Hawkhurst and established that he used a commercial firm of accountants as an internal auditor. An internal auditor from Sussex had approached him but would charge £100.00 plus travel expenses. Councillor Edmonds said that she knew of a retired accountant in Northiam who might be prepared to do the work and agreed to contact him to see if he would undertake it. In the event that this failed then it would be necessary to use the auditor in East Sussex.

Financial Statement

10. It was resolved that the financial statement to 17 May be approved and a copy is attached to these minutes. Councillor Livesey asked the clerk to amend the statement to make provision for the cost of the rent and insurance for the speed indication equipment.

Accounts for Payment

11. The following accounts were approved for payment:

Mr D Golding	Repairs children's playground	£152.51
Broker Network Ltd	Insurance speed indicator equipment	£25.00
Mr J A Leeves	Clerk's allowance postage stamps	£15.47

Other financial matters

12. The clerk reported that the bank had contacted him and advised that they would be sending out forms to open a second current account to receive proceeds from the activities on the Selmes lands. Councillor Edmonds reported that she had received a cheque from the fishing club for rent for 2011-14. Councillor Livesey said he had not yet received an invoice from Rolvenden Parish Council for rent for the speed indication equipment.

Date of next Meeting

13. The next Parish Council meeting would be on 21 June at 7.00 pm. A Township meeting would follow this at 8.00 pm.

Chairman.....

Date.....