

Record of meeting of Newenden CLT Steering Group

White Hart Public House, 7.30pm Thursday 14th September 2017

Present:

Ellen Hannavy-Cousen John Tapley

Derek Urquhart Brian Livesey

Apologies:

Richard Gould Raymond Chitty Caroline Anderson-Jones

Discussions and decisions:

- There were no declarations of interest.
- There was a discussion concerning the use of solicitors in forming a Community Benefit Society structure for the CLT. Brian had contacted the solicitors recommended by Stephen Hill (Trowers and Hamblins (London), Wrigleys (Leeds) and Anthony Collins and Partners (Birmingham)). The company in Birmingham did not respond to our initial enquiry.
- Wrigleys offered to incorporate the society using the model rules with no amendments for £495 + VAT + FCA registration fees of £40 with no amendments up to £950 with 10 amendments.
- Trowers and Hamblins offered to do the work for £256 per hour, but if we were happy to do the work ourselves, they would answer ad hoc queries without any charge. They also suggested we would need to register with HMRC for tax purposes and may need to instruct an accountant for this purpose.
- It was agreed that we would use Wrigleys to do the work in order to avoid any mistakes.
- There was also a discussion of the application for Stage 3 of the CLT Start Up fund. The next date when the CLT Network are considering applications is 26th September, which it was considered is too soon to allow us to gather data concerning the expenses we need to claim. The next date will be 13th November and it was agreed that we would submit the application for then.

- Ellen volunteered to prepare a presentation on the background and ethos of the CLT structure for the Township meeting where the results of the HNS will be reported to the village.
- It was suggested that as we move in to the next phase of the CLT creation process it would be sensible to allocate responsibilities for different aspects of the work to members of the Steering Group. Brian will do some work on this.
- It was agreed that the date for the next meeting will be decided once the Housing Needs Survey report is available. There being no other business the meeting closed.