

Record of meeting of Newenden CLT Steering Group

The Holt, Frogs Hill, Thursday 12th October 2017 at 7.30 pm

Present:

Ellen Hannavy-Cousen

Richard Gould

John Tapley

Raymond Chitty

Derek Urquhart

Brian Livesey

Discussions and decisions

1. There were no apologies for absence
2. The record of the meeting on 05/10/2017 was agreed as correct
3. There were no declarations of interest by committee members
4. The Steering Group recorded their appreciation of the contribution of Caroline Anderson-Jones, following her resignation from the Steering Group.
5. There was unanimous agreement that the final HNS report should be published on the Newenden website. It was agreed that we would ask Åke to publish it on or before Monday 16th October if possible.
6. The following details were agreed for completion of the Wessex Model Rules for CLT incorporation:
 1. The name will be Newenden Community Land Trust
 2. The registered address will be Ray's home address
 3. The area of benefit will be as previously defined and detailed in the HNS covering letter
 4. Minimum shareholding to be £1, with a withdrawal notice period of 180 days
 5. Minimum age for membership to be 16
 6. Chair to have a casting vote and the minimum number of Directors to be 3.
7. Brian agreed to complete the Stage 3 funding application in the next week and to circulate it to all SG members before submission. Details of the skills of members were gathered for inclusion in the application.

8. Content of the presentation on 31st October was discussed and the initial detailed work by Ellen was discussed and agreed with minor changes. Ellen, Ray and Derek agreed to create a full presentation to be circulated to SG members by 22nd October.
9. Any other business
 1. Richard has contacted an architect who is interested in carrying out the basic plotting exercise to ascertain land requirements to fulfil the HNS results. The architect estimates the costs as £1,000 or less.
 2. It was agreed that the application for funding should be submitted as soon as agreed, but the application for incorporation of the CLT should not be submitted until after the meeting on 31st October.
 3. Brian stated that after the applications above have been completed and submitted and a further SG meeting has been held after the 31st October, he intends to resign from the Steering Group. All other members of the SG stated that they intend to become founder members of the new CLT.
10. **Date and venue of next meeting: Tuesday 24th October 2017 at 7.30 pm at Leysin, Lossenham Lane TN18 5QD**