

Record of meeting of Newenden CLT Steering Group

White Hart Public House, Wednesday 3rd May 2017 at 7 pm

Present:

Raymond Chitty

Derek Urquhart

Caroline Anderson-Jones

Brian Livesey

Richard Gould

John Tapley

Apologies were received from Ellen Hannavy-Cousen and Martin Norris.

Discussions and decisions:

- The minutes of the meeting on 19th April 2017 were agreed.
- John Tapley and Caroline Anderson-Jones were welcomed as new members of the Steering Group and brief introductions were made.
- It was accepted that we needed to open up better lines of communication with local residents and businesses to provide updates on the development of the CLT. It was agreed that this would be done initially through requesting that Åke set up a dedicated CLT page on the Newenden website, with an associated email address (**Action for Brian**).
- It was agreed that a shared Dropbox folder would be created to provide access for all committee members to all the documents relating to the CLT (**Action for Brian**).
- It was decided that the Housing Needs Survey would be discussed at the next meeting and that Tessa O'Sullivan would be invited to attend - two alternative dates for the next meeting were agreed to provide her some flexibility (**Action for Ray**).
- There followed a discussion of the Organisational Health Check provided by the National CLT Network. Some areas of this (Legality, Finance and Long Term Stewardship) were agreed to be important for the future, but less relevant at this stage of our development. The requirements under 'Ethos' was generally met, as were those under 'Governance', although we need to set up a structure to manage conflicts of interest (and this will become a constant agenda item for future meetings) and to attempt to improve the range of ages on the committee by recruiting a younger member if possible. In the area of 'Local Ownership', it was agreed that, before the next public meeting, we would need to set up a procedure for replying to enquiries about the CLT and to appoint a member to be responsible for publicity and marketing.
- There was discussion of the next steps in establishing a formal CLT organisation - Brian explained that we had obtained funding from the CLT Network for two days of

expert advice from Stephen Hill, who had met with the original committee members and Åke at the end of last year. He has been invited to return as soon as possible to guide us on the next stage, but is currently on holiday so we await a firm date.

Next meeting: Either Monday 22nd May at 7 pm or Tuesday 23rd May at 7.30 pm, at the White Hart (**awaits confirmation from Ray**)